UGANDA INSTITUTE OF INFORMATION AND COMMUNICATIONS TECHNOLOGY

VACANCY ANNOUNCEMENT

Applications are invited from suitably qualified Ugandans to fill the vacant posts existing in the **Uganda Institute of Information and Communications Technology (UICT),** Kampala. UICT is a Public Tertiary Institution established by Statutory Instrument No. 79 of October 2005, managed and operated by the Uganda Communication Commission **(UCC)** according to the UCC Act, 2013.

The Institute invites qualified candidates to apply for temporary employment as part-time lecturers at UICT in ICT & Engineering and Management Departments to teach the following:

ICT Department
- (i) Multimedia (1)
- (ii) Computer Graphics Design/Desktop Publishing (3)
- (iii) Website Development (2)
- (iv) Programming (2)
- (v) Electrical or Electronics Engineering (4)
- (vi) Telecommunication (Communications) (2)

Management Department
- (i) Communication Skills (3)
- (ii) Innovation and Entrepreneurship (3)

The contract is on a Semester basis for six (6) months depending on the availability of the teaching load and satisfactory performance. Eligible candidates within and outside UICT are encouraged to apply for part-time teaching.

How to Apply

Interested candidates should submit their applications (soft copies) with comprehensive typed CVs, copies of transcripts and certificates, and appointment letters from the previous employment(s). The applicant should indicate his/her telephone contact, addresses, three referees together with their contacts and address to the Institute Secretary, P. O. Box, 7187, Nakawa Kampala, on bettes.nyongyera@uict.ac.ug not later than **31st August 2023 at 5:00 pm**.

Note:
- (i) Applications sent and received above 5:00 pm will not be considered.
- (ii) Only shortlisted applicants will be notified.
- (iii) Documents submitted in picture form will not be considered.

The Institute Secretary
Uganda Institute of Information and Communications Technology
Plot 9-21, Port bell Road, Nakawa
P. O. Box 7187, Kampala
Tel: (256) 414-220490 / 222266

JOB REQUIREMENTS

Position: Part-time Lecturer (20 Slots)
Reports to: Head of Academic Departments
             (i)   ICT & Engineering
             (ii)   Management

The main purpose of the job:
To design and deliver quality teaching, research, and consultancy programs in line with the Departmental mandate

Main Duties and Responsibilities
1. To participate in curriculum development and review abiding by appropriate QA standards and keeping abreast of pedagogic developments in the subject area/s
2. To prepare teaching materials, Practical procedures, course outlines, and handouts and update your record of work in the coordinator's office on a daily basis.
3. To prepare and deliver lectures and conduct practical's/fieldwork (where applicable) according to the timetable from the first day of the semester in all the course units stated above.
4. To ensure regular attendance according to the timetable submit students' daily attendance and inform your supervisor of their continuous progress.
5. To conduct continuous assessment of students including progressive assignments both theory and practical tests as required by the department and giving timely feedback to students and the Head of Department.
6. To set examination papers, prepare marking guides, invigilate and mark examinations in accordance with the course outlines
7. To enter results for the students in the course unit you have been allocated to teach into the system after marking
8. To participate in research and innovations and supervise student's internships or industrial training and student projects.

Key Results Areas
(i) Develop curricular and quality teaching materials
(ii) Demonstrates acceptable knowledge and skills in program delivery
(iii) Sets and marks students' examinations in a timely manner
(iv) Conducts continuous assessment
(v) Participates in research and innovation
(vi) Supervises internship, industrial training, and students' projects
(vii) Demonstrates initiative for self-development

Person Specifications

S/N	Specialization	Person's specifications
1.	Multimedia	a) Minimum of Bachelor's degree in Industrial Arts and graphics, media relations, Information Technology, or any related field b) Possession of a Master's degree in the a) will be of an added advantage c) Knowledge of Photography, audio, and video production tools and ability to use creative apps (Adobe Premiere, Illustrator, Photoshop, InDesign, Canva) is required d) Minimum of 1 year of teaching in a recognized institution of higher learning or industrial experience in multimedia production
2.	Computer Graphics Design/Desktop Publishing	a) Minimum of Bachelor's degree in Industrial Arts and graphics, media relations, Business Computing, Secretarial Studies, or any related field b) Possession of a Master's degree in the a) will be of an added advantage c) Holds a certificate or diploma in Graphics Design or multimedia and interactive design or visual communication. d) Ability to use creative apps (Adobe Premiere, Illustrator, Photoshop, InDesign). e) Minimum of 1 year of teaching in a recognized institution of higher learning or industrial experience in graphics design
3.	Website Development	a) Minimum of Bachelor's degree in Computer Science, Information Technology, Information Systems, Business Computing, Software Engineering, Computer Engineering or any related field. b) Possession of a Master's degree in the a) will be of an added advantage c) Working knowledge of web frameworks. d) Proficiency in the use of website development tools: HTML, CSS, PHP, MySQL, JavaScript, etc. is mandatory. e) Actively developing websites f) Minimum of 1 year of teaching in a recognized institution of higher learning or industrial experience in website development
4.	Programming	a) Minimum of Bachelor's degree in Computer Science, Information Technology, Information Systems, Business Computing, Software Engineering, Computer Engineering, Electrical Engineering or any related field. b) Possession of a Master's degree in the a) will be of an added advantage c) Actively using structured or object-oriented programming languages to develop software d) Minimum of 1 year of teaching in a recognized institution of higher learning or industrial experience in programming

5.	Telecommunication (Communications) Engineering	a) Minimum of Bachelor's degree in Telecommunication or Electronics Engineering or any related field b) Possession of a Master's degree in the a) will be of an added advantage c) Knowledge of communication networks, machine automation, and mobile communication d) Minimum of 1 year of teaching in a recognized institution of higher learning or industrial experience in reputable organisation
6.	Electrical Engineering	a) Minimum of Bachelor's degree in Electrical or Electronics Engineering or any related field b) Possession of a Master's degree in the a) will be of an added advantage c) Knowledge of Power generation, power distribution, power transmission electrical machines d) Minimum of 1 year of teaching in a recognized institution of higher learning or industrial experience in reputable organization
7.	Communication Skills	a) A bachelor's Degree in Social Sciences, Arts, Languages, Mass communication or a communications-related discipline b) Master's Degree in a relevant discipline is an added advantage c) At least two (2) years of teaching in a recognized institution of higher learning or 4 years of industrial experience. d) Teaching experience e) Proven expertise in the field of communications f) Excellent communication skills g) Experience working with a diverse group of students
8.	Innovation and Entrepreneurship	a) Minimum of a bachelor's Degree in Business, Entrepreneurship, Innovation, Management, Accounts & Finance, or a related discipline b) Master's Degree in a relevant discipline is an added advantage c) At least two (2) years of teaching in a recognized institution of higher learning or 4 years of industrial experience. d) Experience in teaching entrepreneurship and/or innovation Essentials is an added advantage e) Substantial relevant industry/sector experience f) Experience of delivering projects or producing research output relevant entrepreneurship g) Good research record or evidence of research potential or industry experience